

From: [Neff, Jennifer](#)
To: [Romero, Eugenia](#); [Sanabria, Rachel](#)
Cc: [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)
Subject: Spanish 3798.30
Date: Monday, December 8, 2025 9:20:00 PM
Attachments: [image001.png](#)

Good evening,

On Tuesday, December 2nd, the Arts and Humanities Subcommittee 2 of the ASC Curriculum Committee reviewed a new course request for Spanish 3798.30.

The Subcommittee approved the request with the following feedback:

- **Contingency:** The Subcommittee requests that the department seek concurrence from City and Regional Planning at the Knowlton School. OAA has recently returned another course proposal to request concurrence from Knowlton, and we hope to address any potential issue proactively.
- **Contingency:** The Subcommittee notes that SEIs are now partially dictated by Senate Bill 1, which requires the inclusion of questions related to instructional bias. Since courses designated as “field experience” or “independent study” are exempt from SEI requirements, the Subcommittee requests that this course *not* be marked as a field experience in curriculum.osu.edu.
- *Recommendation:* The Subcommittee notes that the percentages for course assignments add up to 98% and recommends adjusting the distribution so that the percentages total 100%. [Syllabus pp. 3-5]
- *Recommendation:* The Subcommittee recommends clarifying the weighting of the student-led discussions and the discussion board posts in the syllabus (specifically, whether each is worth 5% or 20% and 7% or 14%, respectively). [Syllabus p. 4]
- *Recommendation:* The Subcommittee recommends including a full list of citations for all assigned readings in the syllabus for ease of reference.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process.

Recommendations (in italics above) should be implemented when the course is next taught.

I will return Spanish 3798.30 to the department queue via curriculum.osu.edu in order to address the Subcommittee’s requests.

Should you have any questions about the feedback, please do not hesitate to reach out to David Staley (faculty Chair of the A&H2 Subcommittee) or me.

Best,
Jennifer



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Pronouns: she/her/hers